

## **TIMELINE FOR SUBMISSION & EVENT**

*Deadline for Submission via submittable.com : September 21, 2017*

*Announcement of Acceptance: November 15, 2017*

*Confirmation of Acceptance: November 20, 2017*

*All art must be received by New Orleans Art Center week of: January 1-5, 2018*

*“In-person” art drop off date: Friday, Jan. 5<sup>th</sup> 10am-12pm,*

*Saturday Jan., 6<sup>th</sup> 8am-10am*

*Exhibition Dates: Jan. 13, 2018- Feb. 4, 2018*

*Opening Reception: Saturday, January 13, 2018, 6pm-10pm*

**ALL ENTRIES MUST BE SUBMITTED ELECTRONICALLY VIA SUBMITTABLE.COM GUIDELINES BELOW ARE FOR ACCEPTED ARTWORK TO BE DISPLAYED AT NEW ORLEANS ART CENTER.**

**GUIDELINES BELOW ARE FOR WORK TO BE DISPLAYED AT THE BUILDING A PEACEABLE COMMUNITY SHOW IN NEW ORLEANS**

Building a Peaceable Community

International Artist Open Invitational

Sponsored by B4 Peace

January 13- February 4th



### **Guidelines for Accepted Works:**

**c/o NEW ORLEANS ART CENTER**

**3330 St. Claude St. New Orleans, LA 70117**

**For shipping & gallery info please call: 504-383-4765**

**For any other questions please email: [Peaceablecommunity@gracecares.org](mailto:Peaceablecommunity@gracecares.org)**

**All submitted artwork must be for sale, all art work must be presentation ready**

- Art work must be securely wired and ready to hang
- NO SAWTOOTH HANGERS
- For sculpture, artist must provide means of presentation be it a base, pedestal or other means of display
- AV equipment must be provided in entirety by artist if required
- One large electronic screen will be available to display any videos accepted. It will be shared with other accepted works for display.
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*We care about your artwork and will do our utmost to ensure that it is handled with all due care, but NOAC can assume no liability for damage or loss, insurance is the responsibility of the artist.*

## Bio and Artist Statement

### **Please provide when submitting your work to the gallery**

- Three (3) hard copies of your Bio
- Three (3) hard copies of your Artist Statement

*The bio will be filed in two binders in the Gallery for visitors. The statement will be displayed beside your work- IF SPACE PERMITS and is appropriate to the visual presentation of the show as a whole. Otherwise the statement will be presented with your bio in the Gallery books and if submitted in required form.*

## Labels

Each piece submitted must have a label attached securely on the back and one on front with  
Artist Name --- Title of Work--- Media ---Size (if framed, state framed size)---Price

## Shipping

Please take care to ship your artwork carefully in a box/container clearly labeled with your name and with padding and we will return it to you in the same box with the same padding.

- Return postage label fully paid must be included with your entry.
- Artists are fully responsible for all shipping and handling and insurance costs to and from the exhibit.

*Return of artwork to artist after completion of show:*

- Art pickup: **Sunday Feb. 5<sup>th</sup> 4pm-6pm, Monday Feb. 6<sup>th</sup> 9am-10am**
- Return of Art Work approximately: by **March 3, 2018**

## Media

Artist agrees to allow artwork to be photographed for media/social media use to promote the exhibit

## Commission

*The New Orleans Art Center mission is to nurture the creation and awareness of art by providing exhibition opportunities for established and emerging, contemporary artists and to offer innovative community programs, so that our citizens may realize the importance as well as the pleasure of art in their lives.*

*We work with you as an artist to promote your art and the commission we receive from the sales of artist's works allow us to continue this mission. So we ask you to please respect this contract in order that our mission and the showing of works such as yours can continue.*

- Gallery Commission of sales: 50% to artist; 50% to New Orleans Art Center
- Artist agrees to honor sales commission after the show. If potential buyer, as a result of seeing a specific work in the gallery, should approach artist directly, buyer should be redirected to gallery to process sale

## Insurance

We care about your artwork and will do our utmost to ensure that it is handled with all due care, however NOAC, B4 Peace and GRACE Cares can assume no liability for damage or loss. Insurance is the responsibility of the artist.